



Policy: P-0100-A
Appendix C

Maintenance/Landscape Request

Service Address: _____ **Date:** _____

Resident Name: _____ **Phone:** _____

Work Requested:

ACCESS AUTHORIZATION

Will you be home when the requested work is completed?

☐ Yes

☐ No

☐ Unsure

If you will not be home, have you completed a Permission to Enter Accommodation form?

☐ Yes

☐ No

Important: If you request that work be completed while you are away, the appropriate Permission to Enter Accommodation form must be signed before work is performed.

Forms are available from the Housing and Reception Offices and on the Resident Portal.

